

Mobile Notary Services

Mobile Notary Appointment

Starting at \$50 plus statutory fee of notarial acts.

Subject to an additional charge if one-way travel to the appointment exceeds 10 miles or special scheduling is required.



Remote Online Notary Services

Remote Online Notarization (RON) Appointment

Starting at \$35.00 including first notarial act seal.

Additional seals priced according to the number and type of notarial acts

Commercial, complex, or non-standard signing engagements are professionally quoted in advance based on the scope of services required.

Notary Signing Agent Services (Texas)

Standard Bundled Signing Service Fees

	Fee
Standard Loan Signing (Purchase/Refinance)	\$ 200.00
HELOC/Home Equity Loan Signing - Limited Docs	\$ 225.00
HELOC/Home Equity Loan Signing - Full-Texas Docs	\$ 250.00
Seller-side Closing Doc Signing (Limited Docs)	\$ 150.00
Cash Buyer Closing Doc Signing - Individual	\$ 175.00
Reverse Mortgage Closing Doc Signing	\$ 275.00
Loan Modification/Deed Signing	\$ 150.00

Bundled signing agent services include document execution oversight, ID verification, document notarizations, Standard Document Production Package, completion of the loan signing certificate, and title/lender confirmation of completion. **Bundled signing fees include up to two document signers.** **Additional document signers are \$35 each.** **Services are subject to additional charges for travel beyond the included service area, special scheduling requirements, and excess document production.**

Commercial & Specialized Signing Services

Service

Fee

Small Commercial / Business-Purpose Signing	Starting at \$ 275.00
Standard Commercial Real Estate Signing	Starting at \$ 350.00
Entity, Trust, or Investor Cash Buyer Signing	Starting at \$ 175.00
Multi-Entity / Multi-Property Signing	Quoted individually
Complex Estate or Specialized Execution	Quoted individually

Includes: ID verification, document execution oversight, notarizations, completion of the loan signing certificate, and title/lender confirmation of completion.

Professional Closing Standards

Every NotaryWorks loan signing includes:

- Professional Borrower Interaction
- Identity Verification
- Careful document execution oversight
- Compliant and required notarizations
- Routine scan-backs when requested
- Prompt completion notification
- Secure handling of confidential documents

Travel/Mobile Service Fees

Travel Range	Additional Fee
Up to 10 miles one way	Included
> 10 to 20 miles one way	\$ 25.00
> 20 to 30 miles one way	\$ 50.00
> 30 miles	Quoted
Toll charges	As required

Note: Mileage is measured from the signing agent's primary office location using standard map routing.

Document Production & Handling

Item	Fee
Standard Document Production Package	\$ 50.00
Includes up to 150 pages, routine scan-back, one standard courier drop, and two signers.	
Large or Complex Document Production Package	\$ 75.00
Includes up to 300 pages, routine scan-back, one standard courier drop, and two signers.	
Courier Drop / FedEx / UPS Drop-Off	\$ 20.00
Document Pickup/Drop-off (Title / Atty / Lender)	\$ 25.00

Printing fees include both **borrower and lender/title/attorney sets**, printed on letter/legal paper as specified.

Special Scheduling Fees

Item	Fee
Same-Day / Rush Scheduling	\$ 30.00
After-Hours (After 7:00 PM)	\$ 35.00
Weekend / Holiday Signing	\$ 75.00
Witness Coordination (per witness)	\$ 50.00

When more than one scheduling premium applies, the highest applicable premium will ordinarily be charged unless exceptional circumstances require otherwise.

Cancellations, No-Shows, & Re-Scheduling

Event	Fee
Cancellation with ≥ 4 hours' notice	No Charge
Cancellation with < 4 hours' notice (before arrival)**	\$ 75.00
No-Show / Refusal to Sign (at table)**	Full Signing Fee
Re-sign due to Borrower Error	Full Signing Fee
Re-sign due to Title/Lender/Atty Doc Error	\$50.00 Trip + Printing and Travel

Statutory Notarization Fees (Texas Gov Code 406.024 and 406.111)

Acknowledgments	\$10 for first signature \$1 for each additional signature	On same document
Jurats	\$10 per certificate (inc. oath or affirmation)	
Depositions	\$10 per certificate plus \$1 per 100 words	
All Other Notarial Acts	\$10 per certificate	
Remote Online Notarizations	\$25 in addition to Statutory Fee of notarial act	

Note: Loan signing agent services are separate and not governed by these maximum statutory charges for notarial acts.

Payment Terms / Billing

- Payment of all service fees are due at time of service unless otherwise contracted.
- W-9 and proof of E&O insurance available upon request



All major cards
accepted—pay your way